# **Exhibitor Registration Information**

## WHAT TO EXPECT

Maritz will manage registration for the 2022 Offshore Technology Conference. The primary contact on your account will been notified via email or newsletter once online registration opens. Please reference your booth space confirmation letter for your company specific, case sensitive password which is necessary for logging into the Maritz/Experient Registration System. If you need assistance with your password, please contact otcevents@otcnet.org.

### **REGISTRATIONS INCLUDE**

The number of complimentary Full Conference Registrations is five (5) per 100 square feet of contracted exhibit space. Exhibitor Registration includes access to the technical sessions and the exhibition. All other OTC events (Distinguished Achievement Award Event) and/or digital Proceedings can be purchased when you register.

The primary contact has the option to send each individual exhibitor an email confirmation providing a link for the individual exhibitor to purchase tickets for events not included with the Exhibitor Registration. The primary contact can also make additional purchases of ticketed items for their registrants.

#### **ADDITIONAL REGISTRATIONS**

Exhibitors may purchase additional paid exhibitor registrations per 100 square feet of contracted exhibit space at the discounted rate of \$180.00 for a 4-day exhibitor registration. Said registrations will include the same access as complimentary registrations. Exhibitors can purchase these paid exhibitor registrations online.

### **BADGE MAILING**

Badges are not being mailed for the 2022 event.

## **ONSITE REGISTRATION AND BADGE PICK-UP**

Badges may be picked up on-site at the Exhibitor Registration Counters. Exhibitor Registration will be located in Lobby D of NRG Center for Exhibitors in NRG Center.

On-site Exhibitor Registration hours during set-up are as follows:

 Thursday, 28 April
 0800–1700

 Friday, 29 April
 0800–1700

 Saturday, 30 April
 0800–1700

#### REGISTRATION CONTACT INFORMATION

If you have any questions regarding registration or require assistance, please contact Maritz/Experient Customer Service toll free at +1.864.342.6315. or email OTCExh@maritz.com.

#### **IMPORTANT DATES:**

- 25 April Submit registration by mail or fax (not online).
- 28 April Onsite exhibitor registration opens at 0800.
- 5 May Online registration remains open through the event.

Please do not submit registrations directly to OTC. All registrations should be sent directly to Maritz.